



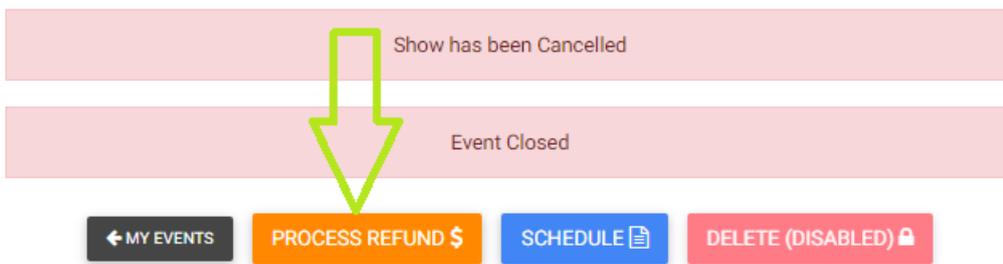
Exhibitor Refunds

Overview:

When the club has enabled the option, you will be able to refund your own entries and other items purchased with the event.

Procedure:

- From the menu click on 'My Area' and then select 'My Events'
- From the Event List page click on the Event Name to view the Event Details page
- From the Event Details page click on the orange 'Process Refund' button.



- If the event is grouped with other events you will have the option to select all the items for all events at the same time. The easiest option is to click the 'Select All' check box.

Process Refund

Select all the items to refund

Select All

Gladstone Kennel Club Inc (Show 1) - Championship Show, Sat 21 Mar 2020

- Ch Ol Yeller: 3a, Puppy (6-12 Months) - Beagle \$12.00
- Ch Ol Yeller: Puppy SS \$5.00
- 1 x Catalogue \$3.00
- 1 x Catalogue \$3.00

- Scroll to the bottom of the page enter your password and click the 'Process Refund' button.

Refund Details

Your password *

**** Warning - once a refund has started to be processed it can not be cancelled. ****

Clicking on the 'Process Refund' button will start the refund process and can't be stopped even if you close the page. DO NOT close the page once the process has started.

